

Job Title: Lecturer	Pay Grade: Point 33 - 37
Normal Place of Work: Specified HCUK site with travel to other Hull College Group sites as and when required	Line Manager: Head of School/Dean of Faculty
Role Summary: <p>The post holder will work primarily with students engaged across a range of courses providing a high level of support needed to achieve their programme of study.</p> <p>The post holder will need to be innovative in their teaching methods. The position requires flexibility, enthusiasm and most importantly a commitment to the student journey. The ability to inspire learners is essential as well as the ability to work as part of a well established team of professionals.</p>	

Principal Accountabilities:

1. To deliver high quality teaching and learning, ensuring stretch, challenge and engagement of students of all ages and abilities.
2. To plan and prepare and update all relevant teaching documentation including schemes of work and lesson plans.
3. To be involved in the marketing, promotion, recruitment and interviewing of students.
4. To assess, monitor and record feedback to students to facilitate their best achievement using the College's data systems and processes. Working to exam board guidelines and quality systems.
5. To work closely with staff and Managers within the School to ensure consistency and best practice is shared.
6. To attend meetings and communicate with colleagues within the School as and when required.
7. To work off-site and across a range of locations if required, including schools.
8. To undertake appropriate staff development to meet the demands of the post.
9. To act at all times as ambassador for the college through a professional approach to internal and external customers.

Key Relationships

The post holder will be expected to develop and maintain good relationships with:

• Academic Staff	To work closely with the academic staff within the area to ensure an effective and efficient delivery.
• Quality Improvement and Student Support Managers	To work closely with the QUISSM to support course teams and help improve the quality of teaching and learning.
• Curriculum Leaders	To work closely with CLs to help improve teaching and learning.

Generic Responsibilities

- To represent and promote the College brand values internally and externally; acting as an ambassador for business development on behalf of the College
- Promote the College's student first ethos, ensuring that the student experience is uppermost in policy and decision making
- To actively promote and act, at all times, in accordance with College policies, e.g. Health and Safety, Equal Opportunities and Safeguarding
- To actively promote and adhere to agreed College values
- To engage in a leadership role in change management, promoting innovation
- To act as a spokesperson for the College to various media as and when required
- To contribute to delivering the College's internal communications strategy, playing a leadership role in ensuring that communications are high quality and that our workforce is respected
- To participate in the College Annual Staff Performance and Development Review (ASPDR) and contribute to the overall development of Hull College Group staff
- To contribute to the development of the Group's Strategic Development Plan
- To facilitate the achievement of the College's quality objectives including those from external bodies
- To undertake other reasonable duties commensurate with the level

Person Specification – Lecturer

	Essential	Desirable	How assessed*
QUALIFICATIONS			
Subject specialism qualified to a relevant degree or professional qualification in the relevant discipline.	✓		AF / Cert
Cert. Ed/PGCE or willingness to work towards	✓		AF / Cert
Evidence of commitment to personal development and continuing improvement	✓		AF / Cert
Qualified to Masters level or willingness to work towards in a relevant subject.	✓		AF / Cert
KNOWLEDGE AND EXPERIENCE (UP TO DATE/ CURRENT)			
Proven and successful previous experience of teaching subject specialism	✓		IV / AF
Experience of working with a wide range of students		✓	IV / AF
Working within Higher Education	✓		IV / AF
Recent and relevant professional development	✓		IV / AF
Industry knowledge and experience	✓		IV / AF
SKILLS AND ABILITIES			
Able to work as a team member. Able to liaise with tutors, employers and other agencies	✓		IV / AF
Able to work with students of all ages in classroom, workshop and one to one situations.	✓		IV / AF
Ability to work flexibly, including evening and weekend work	✓		IV / AF
IT competent	✓		IV / Cert / AT
Innovative with ability to inspire students	✓		IV / AF
Enthusiastic and positive	✓		IV

*Key to how skills are assessed:

AF = Skill assessed via application form

IV = Skill assessed via interview

AT = Skill assessed via test/work-related task

Cert = Certificate checked at interview